



# GEORGIA DEPARTMENT OF REVENUE

## ▪ MOTOR VEHICLE DIVISION ▪

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Lynnette T. Riley, Commissioner ▪ Georgia Steele, Director

### **International Fuel Tax (IFTA): Instructions to Order Additional Decals/Stickers**

1. Visit the Georgia Trucking Portal at [www.cvisn.dor.ga.gov](http://www.cvisn.dor.ga.gov).
2. Click on the tab marked "IFTA-International Fuel Tax Agreement."
  - ✓ You will be redirected to the state of Georgia's "Georgia Tax Center" (GTC).
3. Enter Username and Password in order to login to application.
4. From start page click hyperlink: "IFTA Account Number."
5. Upper right corner of screen, listed under the "I want to" heading, click "Decal Request."
6. Click hyperlink: "Click to enter number of decals."
  - Select commercial motor vehicle type.
  - Select number of decals being requested, and then click "OK" button.
7. Click hyperlink: "Click to provide payment information."
8. Select the applicable Reporting Quarter period.
  - Select "Payment Type."
  - Choose either "Credit Card" or "ACH" payment type from the options provided.
9. Complete payment "Agreement", and then click "Submit" to launch pop-up of interface with third party payment processing system.

### **Annual Renewal of International Fuel Tax licenses**

International Fuel Tax (IFTA) Registrations expire each year on **December 31**. All businesses should renew IFTA license & registrations online via the Georgia Trucking Portal no later than **November 18** in order to allow time to receive credentials in the mail and have them **distributed to all fleet vehicles by January 1<sup>st</sup>**.

**Penalty:** Failure to pay when tax is due will result in a tax penalty of the greater of \$50.00 or 10% of the net tax due. Assessment notice will be issued, and if licensee does not agree with the Assessment notice they may file a Protest at that time with the Department.

\*please email [motorfuel@dor.ga.gov](mailto:motorfuel@dor.ga.gov) to resolve issues related to your IFTA account.



**For more information, please visit the Georgia Trucking Portal at [www.cvisn.dor.ga.gov/Home](http://www.cvisn.dor.ga.gov/Home) or scan the QR code.**